

# St. Cecilia School Catholic School Parent Council (CSPC) AGM Minutes

Date: October 5, 2021

Election Chair: Ben Hughes  
School Administration: Stephen Dempsey (Principal), Angie Olivieri (VP)

Voting Members: See appendix

Agenda Item	Comments
<p><b>Election of 2021/22 Executive and Members</b></p>	<p>Ben called the meeting to order.</p> <p>Explained AGM portion of the meeting, governance and procedure, and invited questions regarding the election process. Changes to our bylaws can only be made at the AGM, no proposed changes.</p> <p>Last call for CSPC voting members after explaining importance of maintaining quorum. Meetings every month except March. Voting members who miss <b>two</b> meetings will be removed as members to facilitate quorum/decision making, but always welcome at future meetings.</p> <ul style="list-style-type: none"> <li>- Min. voting members is seven (7)</li> <li>- Max. voting members is thirty-four (34)</li> </ul> <p>Those that put themselves forth as voting members were named and subsequently acclaimed. See appendix for the 2021/22 voting members (27).</p> <p>Ben announced the candidates for the 2021/22 executive:</p> <p>Chair: Deirdre Swatman (acclaimed) Treasurer: Vida Mascarenhas (acclaimed) Secretary: Sharon Da Silva (acclaimed)</p> <p>Motion to close votes: Moved by Tessa / Seconded by Tanja</p> <p>*Reminder that all parents are welcome to share ideas, share issues, but need voting members to be present to establish quorum to move items along!</p> <p>Dates for CSPC meet are as follows: Nov 10/21, Dec 7/21, Jan 12/22, Feb 8/22, April 6/22, May 10/22 and June 8/22 at 7pm.</p>
<p><b>All Other Business</b></p>	<p><b>COMMITTEES:</b> a great way for parents to help without being a voting member. Also, a way to meet other parents and provide the children with great experiences and memories. Explanation of each role and signage at next meeting.</p> <ul style="list-style-type: none"> <li>- Communications</li> <li>- Budget</li> <li>- Green</li> </ul>

	<ul style="list-style-type: none"> <li>- Fundraising</li> <li>- Events (JK night, guest speakers, Gr.7 Confirmation, Communion lunch, Grad luncheon, and teacher appreciation)</li> </ul> <p><b>BUDGET MEETING:</b> to be held on Wednesday October 27th at 7pm</p> <p><b>FOOD:</b> looking into lunch options available for fundraising or for those in need... as long as it is in compliance, then there is potential for food available to students. Recommendation of pre-packaged items.</p> <p><b>SCHOOL TRIPS:</b> not currently permitted to book overnight trips due to Covid (safety measures), and not in part of teachers in work to rule. *Will keep updating Outdoor events/trips will be allowed when the labour dispute ends.</p> <p><b>SACRAMENT CELEBRATIONS:</b> attempting to keep cohorts together, and we are able to celebrate and have a meal together in cohorts.</p> <p><b>UNIFORM FUNDRAISER:</b> Thank you to Liesbeth, who will spear head this with design and articles of clothing available along with Jen and Tessa... thank you ladies. Currently need verification of available inventory.</p> <p><b>GRAD HOODIES:</b> Mr. B has been great at arranging the hoodies. Updates later.</p> <p><b>RECESS ALLOTMENT TIME:</b> will look at feasibility of increasing student time spent outdoors. As teachers has 40min uninterrupted lunch (middle 20), Mr. Dempsey will look at different possibilities to arrange for more time spent outdoors. Report of findings at next meet.</p> <p><b>FAMILIES IN NEED:</b> to be discussed to use funds from families in need (\$1000) or add new item on budget... to address the need for an accessible pantry with extra food available to any student in need (no judgement). A big thanks goes out to Marta Pereira and family for providing much fruits, etc for the students at St. C.</p>
<p><b>In Appreciation</b></p>	<p>A special thanks go to all who participated in the 2020/21 CSPC for their dedication, involvement, and participation throughout the year, even in these difficult Covid times.</p> <p>A big THANK YOU for all they have done at CSPC goes to our outgoing executive, Co-Chairs, Ben Hughes and Candace McArthur.</p>
<p><b>Adjournment</b></p>	<p>Motion to adjourn meeting at 8:40pm. Moved by Tessa / Seconded by Teresa.</p>

**APPENDIX**  
**27 Voting Members**

**Present:**  
Deirdre Swatman  
Vida Mascarenhas  
Sharon da Silva

Jackie Avelino  
Tanja Berger  
Teresa Borgiel  
Jessica Cammaert  
Marlene Carvalho  
Marisa Cuoco  
Tina Di Giovanni  
Andrea Hanson  
Alexandra Hartnett  
Leah Harrison  
Erica Kourous  
Rosanna Mangion  
Lisa Martin  
Alan Mascarenhas  
Candace McArthur  
Natalia Naranjo  
Rui Nunes  
Marta Pereira  
Rachel Rasile  
Jennifer Santos  
Liesbeth Teerink  
Colleen Uncao  
Richard William  
Tessa Wood

Ms. Tavares (Teacher Rep)

DRAFT