

Minutes of St. Cecilia School Catholic School Parent Council (CSPC)

Date: June 12, 2018.

Chair: Marisa Cuoco

Secretary: Sharon Da Silva

Treasurer: Deirdre Swatman

School Administration: Liliana Vani (Principal) and Antonietta Grossi (Vice Principal)

Attendance: See appendix

Agenda Item	Comments
Agenda & Minutes Approval Prayer	<p>Marisa called the meeting to order.</p> <p>Motion to approve May 8th minutes: requires final attendance list.</p> <p>Prayer lead by Ms. Vani.</p>
Guest Speaker	<p>Our guest speaker today was Officer Tony (Toronto Police) to discuss the lockdowns.</p> <ul style="list-style-type: none"> - In Toronto, it is recommended 2 drills/yr., but the Catholic School Board recommends 4 drills/yr. - The 2007 lockdown procedure will be updated to include bomb threats and is posted in all classrooms - the goal is to work together to help children who are having trouble - Lockdown = Imminent threat - Children instructed to move to the side of the room, not under desks or by windows - Teachers instructed to gather any lingering kids in the hallway and close the door - Any kids away from their classroom, enter nearest classroom -Now there are locking mechanisms on doors... lock doors, cover windows, shu off lights - Kids with cell phones instructed not to use phones, keep them on silent mode! -As a lockdown ends, someone from the office with a master key will check all rooms, one by one... will inform everyone it is ok and make announcement of the end of the lockdown -All schools have an evacuation plan
Financials (Treasurer's Report)	<p>Deirdre presented the financials for the month. An opportunity for questions was provided.</p> <p>There were some deposits this month. The Communion budget is on target – a big thanks to Jen & Erica, along with the volunteers... great job!</p> <p>A budget tracker was presented. Additional funds are available. Monies raised from Pizza, Clothing Sales but most from the Fun Fair totalling around \$22k!</p> <p>Potential heat solution may cost \$15k from the residual.</p> <p>Motion to approve May financials: Moved by Olga / Seconded by Tessa.</p>

	<i>See attached Budget for more details</i>
Principal's Report	<p>Liliana Vani:</p> <p>The cooling issue was discussed. As St. Cecilia is a three-storey building, it is part in the 1st stages to introduce a cooling solution by the board.</p> <ul style="list-style-type: none"> - Some propositions were to install black out curtains or window films that block out heat especially on the 3rd floor, install awnings or planting of trees to freshen up the space - To be continued for discussion in September <p>Farewell to some staff members and a special thank you to Ms. Grossi who will be leaving us after so many years of being an integral member of the school community.</p> <p><u>Other:</u> Communion Lunch: June 1st 2018 PA Day: June 8th and June 29th 2018 Confirmation Lunch: June 22nd at Ravenna Graduation Lunch: June 25th at Mandarin Graduation Mass & Ceremony: June 26th Last day of School: June 28th, 2018 (wear RED & WHITE)</p>
Committee Updates & Other Business	<p><u>Communion Lunch:</u> Communion lunch occurred on June 1st, dress down day for Grade 2's. Thanks to all the parent volunteers and the amazing organizers, Jen & Erica.</p> <p><u>Fun Fair:</u> Took place on June 7th from 3-8pm. The sponsorships and silent auction helped cover for most of the expenses. At the end, the revenue minus expenses was \$19k profit! Great job Jen and Tessa! A big thanks to all the volunteers for all your time and effort! *Keeping banners posted until end of summer in support of our sponsors.</p> <p><u>Playground:</u> Procurement for the new surface in the playground is underway with the colour selected (a blue-teal). Plans to be ready tentatively for the start of school in September 2018/19.</p> <p><u>Musical Theatre Production (Mme. Faion-Kralik/Ms. Spalding):</u> Presented a need for help with ticket sales, production, set and costumes. Need to outsource so teachers may concentrate on working with the students with out other distractions. Financial and Physical help needed- reimbursement comes in from ticket sales (attendance ~500). *BM students helps with technical. *Creation of a committee needed for a spring production- in September we will look for sign ups and budget.</p>

	<p>Birthday Ribbons: Asking for 2yrs coverage to replenish stock.</p> <p>Motion to approve up to \$575 to purchase ribbons: moved my Aldona/seconded by Olga.</p> <p>Graduation: To take place on June 25th (lunch at the Mandarin) and the Graduation Mass & Ceremony on the 26th. A big thanks to all the parent volunteers.</p> <p>Rose Reisman (RR) Lunch: There were around 40 families who signed up. Good feedback on this trial run (Tuesdays) as the kids enjoyed it and it ran very professionally and efficiently. We are interested in continuing with this lunch option.</p> <p>*Send out an invite to attend our BBQ in September.</p>
Adjournment	Motion to adjourn meeting. Moved by Tessa / Seconded by Deirdre.

APPENDIX

10 Voting Members present, Quorum reached

Present:

Marisa Cuoco
 Deirdre Swatman
 Sharon da Silva
 Olga Geryluk
 Aldona Armstrong
 Erica Kouros
 Colleen Murphy
 Jennifer Santos
 Tessa Wood
 Marion Russell

Mme. Faion-Kralik
 Ms. Spalding
 Julie Sheppard-Greenhow
 Rosanna Mangion
 Karen Kinch

Regrets:

Marisa Cicero
 Patrizia Libralato
 Richard Williams