

## Minutes of St. Cecilia School Council Advisory Committee Meeting

Date: October 22, 2014

Co-Chairs: Marisa Cicero & Olga Geryluk

Recording Secretary: Teresa Pavlin

Treasurer: Sandy Moutinho

School Administration: Victoria Purri (Vice-Principal)

Attendance: See Appendix

Next Meeting: 7pm Wednesday, November 12, 2014

Agenda Item	Comments
<b>Agenda &amp; Minutes Approval</b> <b>Budget Review</b>	Agenda motion to approve: Claire Seconded: Ersilia Motion carried Minutes motion to approve: David Seconded: Sandy Motion carried  Ending Balance at September 30, 2014 \$14, 272.13
<b>CSAC Guiding Principles</b>	Meetings are meant to inform and be a place where: <ul style="list-style-type: none"> <li>• Parents, teaching &amp; non-teaching staff have a forum to meet about concerns about the school community/education</li> <li>• Provide volunteer support to CSAC events/activities</li> <li>• Organize events that enhance the school community</li> </ul> <p>Meetings are meant to be information updates, for discussion about concerns and for voting on motions that concern budget approval or major committee volunteer initiatives.</p> <p>Members will vote on budget motions and committee chairs, or representatives will propose a budget and a vote will be conducted.</p> <p>Updates and handouts will be provided with the minutes of the meeting.</p>
<b>Budget Review &amp; Approval</b>	Budget committee met in September – 13 CSAC members attended. Please refer to the budget for detail on previously committed line items. Proposed budget for 2014-2015 allocation is as follows: <ul style="list-style-type: none"> <li>Supporting bussing for field trips (8) \$9,180 (costs increased by 2%)</li> <li>Scientist in the Classroom \$5,238</li> <li>Royal Conservatory of Music \$4,200</li> <li>Sports/Program Support \$1000</li> <li>Communion Lunch \$1,000</li> <li>Families In Need \$1,000</li> <li>Confirmation Lunch \$1,000</li> <li>Trophies &amp; Grad \$650</li> <li>Parent Involvement/Annual BBQ \$500</li> <li>Community Appreciation \$500</li> <li>Teacher Luncheon \$400</li> <li>Birthday Box \$375</li> </ul>

	<p>Office Supplies \$200 Bank Charges \$100 Liability Insurance \$90</p> <p>Question about discretionary spending for Scientist to ensure children continue to be engaged if not in the program then in something related. Teachers are able to propose that their allocated funds be used in another way, as long as it supports science in the classroom.</p> <p>In terms of teachers accessing funding for a specific request – teachers need to come to Lori who should be a gatekeeper – to either let them know that funds might be provided by CSAC, but that they need to request specifically or that the purchase may be covered by a school operating or school block budget.</p> <p>Question about Community Appreciation also covering off small gifts or items for teachers who are ill, etc. We rely on the school administration to inform CSAC executive and to bring the information to the voting members.</p> <p>Confirmation lunch (budget increased) in alignment with the # of students who will be confirmed.</p> <p>What is the birthday box? A box located in the Principal’s office of small token gifts for children who have a birthday on that day. As well they receive a birthday ribbon. Ersillia volunteered to purchase items for the box.</p> <p>Motion to approve: Ersilia Second: Sharon DaSilva</p>
<p><b>Centenary Update</b></p>	<p>Rob Tuzi (Committee chair) presented First priority was to take a ‘100’ photo with the entire school Website has been developed and is being populated with photos &amp; information Oct. 31/2014 a press release will go out from the Board and St. C (Rob working with Mary Walker – Communications with the Board) Time Capsule to include items from every Grade – kick off with entire school 25 year date – to be opened in 2039 May 9, 2015 – School Open House &amp; Time Capsule event St. Cecilia Christmas Raffle Nov. 21 – Prayer Cards will go out to celebrate our patron saint Nov. 22 – Centenary Mass with Cardinal Tom Collins, Lynette Funeral Home will sponsor the reception \$800; financial donation will go to the diocese; invitation will be going out shortly to the school community</p> <p>Folk art ornament will be developed &amp; available Dec. 1</p> <p>Saturday, June 13 – Centenary Fun Fair tentative date Press release cost is \$175 Leave a Leaf: \$100 donation to have an engraved leaf with your name on it; cost will be roughly \$3,000 from \$10,000 revenue, for roughly \$7,000 in income</p>

	<p>Rob estimates that the school will net \$22K from all revenue generating activities</p> <p>Legacy is looking good. But we need to understand where the money is going to be spent.</p> <p>Any spending or expenses over and above the allocated budget should be voted on by CSAC.</p> <p>Motion to approve in principal the plan to celebrate Centenary. Moved by: Ersilia Second: Sharon DaSilva</p>
<b>Communication Committee</b>	<p>Claire Suhay and Aldona Armstrong Co-Chairs</p> <p>Committee has met 1 x and will meet again before the next meeting (4 attended first meeting, 11 committee members)</p> <p>Encourage parents to join Facebook group</p> <p>Proposing Kindergarten package – to go to parents as their children start at the school</p> <p>Looking at creating a blog or a newsletter</p> <p>In November the Committee will present a plan for the year to CSAC</p>
<b>Fundraising Committee</b>	<p>Committee has not yet met</p> <p>Rob working with Canada Helps.com on the website to use for school fundraising</p> <p>Some of Rob's ideas include (but will be vetted and approved by the committee once they meet):</p> <ul style="list-style-type: none"> <li>Looking at multiple movie nights</li> <li>Technology raffle</li> <li>Life Choices BBQ Fundraiser</li> <li>Auction off paintings of school</li> <li>VSEY Fundraising</li> <li>Use button</li> <li>Organic chocolate milk product</li> <li>Rugby/Soccer tournament in field</li> <li>Pub night</li> </ul> <p>Recommendation is that the Fundraising Committee as a whole needs to align with Centenary so that the year is mapped out and that CSAC can look to approve and ensure that the school community is not being asked for too much, or too frequently</p>
<b>Principal's Report</b>	<p>Sports: 46 Children will be sent to soccer regionals; Volleyball practices have started; Bike rodeo went well</p>

	<p>3 OISE Teacher candidates at St. Cecilia</p> <p>Monday will be the last day at St. Rita – moving will begin on Monday, Tuesday October 29, 2014 all students will return to the school</p> <p>Curriculum team has met and will meet with Superintendent, Jim Saraco; improving Math will be part of the plan</p> <p>Photo day: November 5, 2014</p> <p>Remembrance Day: November 11, 2014</p> <p>Parent/Teacher Interviews: November 13/14</p> <p>Halloween: Students should dress up in costume for Halloween &amp; there is a Halloween parade in the school – this should all be communicated to parents through the various channels – especially for parents that are new to the School</p> <p>Clubs and Teams should be provided to students &amp; parents – provide a list near the start of the year so that parents are aware of what is available to the students to join</p>
<p><b>Other Business</b></p>	<p>Board CSAC Training opportunities &amp; information will be on the bulletin board &amp; circulated with minutes</p> <p>ProGrant funding for a speaker approved: Social Media Expert, Paul Davis will present at 2 assemblies – one for students &amp; evening session for parents in February 2015 <a href="http://socialnetworkingsafety.net/sample-page/">http://socialnetworkingsafety.net/sample-page/</a></p> <p>Kim Sorbara passing: 2 year anniversary of her death. Many parents donated to funding the building of a school in Kenya for which construction has begun. Over \$30K raised with the help of the school community.</p> <p>Would be nice to do something for the school community at St. Rita's 120 students. Victoria will ask the principal if there is anything else that we should consider to purchase for the school to thank them.</p> <p>Motion to Adjourn: Ersilia Second: David Webb</p>

**APPENDIX 39 Voting Members**

1. Heath Beatson
2. Paula Beatson
3. Tanja Berger
4. Marisa Cicero
5. Sharon Da Silva
6. Olga Geryluk
7. Albert Girouard

**(25 Present)**

8. Cathy Henry
9. Irina Koudriavtsev
10. Erica Kourous
11. Christine Lausic
12. Mary Ellen Lynch-Comisso
13. Sandy Moutinho
14. Claire Naranjo-Vargas

15. Elisa Nicolau
16. Louise Nimigon
17. Lyette Obonsawin
18. Teresa Pavlin
19. Amy Ringrose
20. Ersillia Serafini

21. Julie Sheppard-Greenhow
22. Adrienne Solda
23. Claire Suhay
24. Roberto Tuzi
25. David Webb

**Regrets:**

1. Valerie Arsenault-Borys
2. Patrizia Libralato
3. Colleen Murphy
4. Elsa Romao
5. Lorianne Zeppieri

**Absent:**

1. Iolanda Amato
2. Sam Amato
3. Thorsten Berger
4. Brendan Browne
5. Sharon Florian
6. Megan Griffin
7. Kristine Jarvi
8. Sandra Leffler
9. Susan Sweeney